



Student Activities & Greek Affairs
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Online Fundraising Approval Form

Student Organization Fundraising Online: _____

Fundraising Website: _____

Non-Profit Vendor(s): _____

Name of Event/Program: _____

Timeline of Fundraising: _____

Contact for Non-Profit Vendor(s) Name: _____

Email: _____ Phone: _____

Guidelines for Online Fundraising by Student Organizations

Student organization may be approved for on-line fundraising for charitable/non-profit organizations if:

- Charitable/non-profit organization provides online portal for fundraising.
- Funds go directly to the Charitable/non-profit organization, and students do not have access to funds.
- Donation page may not use LUC logos, crest or other trademarks.
- Organization is consistent with Loyola University Chicago's mission.
- Request is approved by SAGA staff *prior* to engaging in fundraising.
- Request submitted at least **2 weeks** in advance of starting fundraising activities.

By submitting this request, I verify that the above information is true and that all guidelines regarding online fundraising have been followed. (Please sign).

Organization President

Date

Organization Treasurer

Date

SAGA USE ONLY:

Circle one: Approved/Not Approved

Decision Rationale: _____

Date/Sign: _____